

THE COSTUME CULTURE ASSOCIATION

Code for the editing committee The Research Journal of Costume Culture

(Revised on November 3, 2012)

1. Purpose

This code organizes the “rules for operating the editing committee of the research journal” specified in Chapter 5 Article 19 of the Rules of The Costume Culture Association. The purpose of this code is to decide matters regarding the operation of the association editing committee and determine the editing duties related to the publications of this association.

2. Publication of journal

The following matters relate to the journal published by the Costume Culture Association.

- 1) The title of the journal is *The Research Journal of the Costume Culture*.
- 2) The journal is issued 6 times per year, at the end of February, April, June, August, October, and December. “Revised editions” can be issued if necessary.
- 3) The journal is issued by the president of the association (issuer) and edited by the director of the editing committee (editor).
- 4) The rights to the management of issued journals are held by the issuer.

3. Composition

- 1) The editing committee is composed of 1 director and approximately 10 editors.
- 2) The director of the editing committee is appointed by the president, in cooperation with the presidential body and operation committee, and must be approved by the board of directors.
- 3) Editors are recommended by the editor selection committee, which is composed of the presidential body, operation committee, and the director of the editing committee. Editors are appointed by the president and must be approved by the board of directors.
- 4) The director of the editing committee and editors are appointed to 3-year terms and can serve consecutive terms.
- 5) The following matters must be considered in the selection of editors by the editor selection committee:
 - (1) Editors must be professional scholars or experts with a Ph. D. in clothing and textiles.
 - (2) Editors must be scholars that have participated recently in academic activities in fields related to clothing and textiles and must possess an outstanding research record.
 - (3) Editors must be appointed and evenly assigned to all fields related to clothing and textiles.
 - (4) Editors must be selected in consideration of regional distribution and position.

4. Main duties

- 1) Review application and publication of manuscripts submitted to the *The Research Journal of the Costume Culture*
- 2) Duties related to the editing and publication of *The Research Journal of the Costume Culture*
- 3) Review and publish manuscripts presented in symposiums and seminars
- 4) Other editing and publishing duties related to academic books published by the Costume Culture Association

5. Operation

- 1) The editing committee is composed of both a temporary editing committee and a regular editing committee for publishing *The Research Journal of the Costume Culture*.
- 2) The temporary editing committee convenes at the request of the director of the editing committee or more than a third of the editing committee.
- 3) Matters concerning the editing committee are decided when a majority of the editors are present and when 2/3 of the editing committee give their approval.

※ Issues unspecified in this code are subject to decisions by the editing committee.